



Hampton Township

Regular Board Meeting Minutes

September 17, 2024 7:00pm

Chair	Jim Sipe
Supervisor	Ryan Sunquist
Treasurer	Angela Niebur
Clerk	Molly Weber
Absent	Dan Peine

Others in attendance were: Stuart Finkelson, Joan Finkelson, Diana Finkelson, Paul Gergen, Dominic Endres, John Sass, Mike Slavik

This meeting was called to order by Jim Sipe, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Dan Peine made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Ryan Sunquist seconded it. Motion carried.**

PUBLIC COMMENT

- Sargent Bobby was present and stated there is extra patrol @ Randolph Schools. There are speed limit trailers in various places. There are scams going around so just hang up on them.

ROAD REPORT- Otte Excavating

- Anderson Bills – being paid this month
- Culverts for Darkhorse Lane are still on order. Otte's will take care of fixing the lawn at the town hall in the spring.

PLANNING COMMISSION SYNOPSIS

- Stan and Joan Finkelson
 - Buildable determination on following parcels all in section 17:
 1. 17-01700-82-015 – 7.17 acres
 2. 17-01700-82-022 – 8.45 acres
 3. 17-01700-82-021 – 12.35 acres
 4. 17-01700-77-013 – 39.92 acres

There are already 12 houses in that area. By definition of the Ordinance there are no more buildables. **Cody Tix made a motion that Stan and Joan Finkelson, by the rules of the Township, they are not permitted any buildables on the 4 PIDs in Section 17 listed above. Matt Bester seconded. Motion carried.**

Finkelson's were advised to talk to the County to see if any of the parcel shapes are the same as they were April 21, 1982. If so, they could be a Lot of Record. (if they were not changed since prior to April 21, 1982) in order to meet the grandfather rule.

- Dominic Endres
 - 3830 240th Street East
 - AG Permit application for shed

Dave Peine made a motion to recommend that Dominic Endres be allowed to build the 36x40 Ag Shed at 3830 240th Street East since it satisfies the setbacks and he has plenty of acres. Matt Bester seconded. Motion carried.

Ryan Sunquist made a motion to approve the AG permit for a shed for Dominic Endres at 3830 240th Street East. Dan Peine seconded. Motion carried.

UNFINISHED PLANNING COMMISSION

- Paul & Lorri Gergen
 - 507.491.0035
 - Buildable Parcel Determination on the following 8 parcels (all in section 28-113-18):
 1. PID#17-02800-01-010
 2. PID#17-02800-02-016
 3. PID#17-02800-75-012
 4. PID#17-02800-51-011
 5. PID#17-02800-77-011
 6. PID#17-02800-50-011
 7. PID#17-02800-26-012
 8. PID#17-02800-26-013

Jim Sipe made a motion that the Board is willing to allow moving the building site from 17-02800-01-010 to PID# 17-02800-26-013 subject to the County switching the easement from 17-02800-26-013 to 17-02800-01-010. Ryan Sunquist seconded. Motion carried.

OLD BUSINESS

- **Saeed Kanwar (Project Manager) email about replacement of Bridge L3285 on Inga Avenue** – Jon Sass & Saeed from County approve plan with State Aid. Jim Sipe will send to Township Attorney so we can give comments to Dakota County next month. Hoping for the work to be done in 2025. West side is Hampton Township and East side is Douglas Township. Dakota County is hoping the Townships will get the easements for them. Township is to work with the Township Attorney to work up the easement otherwise it would be about \$30,000. For the County to write up the easement. Sometimes if it is a temporary easement, the landowners don't require money from the Township. Township portion of the bridge fee is \$10,000. ~ \$5,000. For design and \$5,000. For construction.
- **VRWJPO email about Model Ordinance and Local Updates** – anything to report-permitting now just for one acre or more – nothing new here
- **JPA with Dakota County Sheriff Office to Enforce Township Ordinances** – sheriff can knock on the door and give a citation. Example-junk cars-sheriff will give a ticket & fine them but County will not prosecute them so the township has to. Jim Sipe will talk to Township Attorney about the JPA with the Sheriff.

NEW BUSINESS

- **AUAR for City of Hampton** – Scoping Document & Next Steps – we can comment on the draft. Comment concerns on site access during construction for scoping document
- **WCA Notice of Application NOA** – Project Bengal (City of Hampton and Hampton Township) – we can comment but we do not have any comments. Jim Sipe will comment.
- **Oppidan Chargebacks** – need send invoice
- **Township Mowing** – Ottes will take care of this in the Spring 2025
- **Resident Complaint** – Lewiston Blvd – Jason Otte stated this has been resolved.
- **Resident Complaint** – Abandoned Cars – Emailed resident we are working on JPA with Sheriff.
- **Levy Form D Form** – Angie Niebur will submit to Dakota County before September 30, 2024 deadline.
- **Permits** – 5 permits – 1 reroof, 1 accessory building, 1 windows, 1 siding, 1 septic - FYI

REMINDER/FYI

- **Public Hearing Sign Up for Met Council Imagine 2050** - FYI
- **Dakota County Township Officer Association Fall Meeting** ~ Wednesday September 18, 2024 @ 7pm – Dakota County Extension Office 4100 220th Street West, Farmington, MN 55024- FYI

OTHER BUSINESS-Board Members Only

Dan Peine made a motion to approve signing of checks 6869 to 6889 and 3 EFTs – MN Revenue, IRS and PERA for 3rd quarter and a motion to approve the claims list and to approve the August Board minutes. Jim Sipe seconded. Motion carried. Jim Sipe, Angie Niebur and Molly Weber signed the checks.

Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Dan Peine made a motion to adjourn the meeting at 8:37pm. Jim Sipe seconded. Motion carried.

Date Signed: 10/14/24

Supervisor: [Signature]

Clerk: [Signature]

Hampton Township Treasurer's Report

September 2024 (October 15, 2024 Meeting)

9/1/24	Beginning Checkbook Balance:			\$172,677.77
	Income			
9/26/24	Amy Nash	permit for Christopher Morehead	\$1,812.49	
9/26/24	Atlast Roofing	permit for Jeff and Jeanne Werner	\$81.00	
9/26/24	Holt Construction	permit for Jeff Prestegaard	\$351.00	
9/26/24	Cannon Properties	permit for Jeff and Jeanne Werner	\$228.25	
9/30/24	ICS Interest		\$195.26	
	Total Income			\$2,668.00
Check #	DISBURSEMENTS:			
6869	Matthew Bester	Planning Commission	\$230.87	
6870	Jeremy Irrthum	Planning Commission	\$346.31	
6871	Angela Niebur	Treasurer Salary	\$516.81	
6872	Mary Niebur	Asst Treasurer	\$249.34	
6873	Dan Peine	Supervisor	\$346.31	
6874	David Peine	Planning Commission	\$346.31	
6875	Casondra Schaffer	Planning Commission	\$230.87	
6876	James Sipe	Supervisor	\$545.94	
6877	Ryan Sunquist	Supervisor	\$436.75	
6878	Cody Tix	Planning Commission	\$230.87	
6879	Molly Weber	Clerk Salary	\$1,806.95	
6880	Dakota Electric	August statement	\$30.61	
6881	Greater MN Gas	natural gas	\$15.20	
6882	Northfield Wifi	Internet & phone	\$26.49	
6883	Otte Excavating INC	Road Maintenance	\$5,110.00	
6884	Anderson Rock and Lime	Gravel	\$91,803.21	
6885	Mark Rauchwarter	Website edits	\$90.00	
6886	Beaver Creek Companies	Permits	\$1,923.99	
6887	Ryan Sunquist	Reimbursement for fridge for NTH	\$100.00	
6888	Nick Niebur	Mowing Townhall	\$200.00	
6889	Molly Weber	Office supplies	\$72.45	
EFT	MN Revenue	3rd Quarter	\$196.84	
EFT	IRS	3rd Quarter	\$2,551.64	
EFT	MN PERA	3rd Quarter	\$1,355.05	
9/30/24	TOTAL DISBURSEMENTS:			\$108,762.81
9/30/24	Ending Checkbook Balance			\$66,582.96
Ending checkbook balance			\$66,582.96	
plus checks not in (5)			\$92,509.91	
equal ICS Statement Balance 9/30/24			\$159,092.87	

Checks not in:

6869 \$230.87

6882 \$26.49

6888 \$200.00

6872 \$249.34

6884 \$91,803.21

ICS Shadow Money Market Account (980085755)**9/1/24 Beginning Savings Balance****\$194,236.75**

9/30/24 Interest Earned

\$407.51

9/30/24 Ending Savings Balance**\$194,644.26****Escrow Account (000080034306)****\$39,250.00**

1/1/22	Dakota Electric		\$1,500.00
4/28/22	Garrison Endress		\$2,000.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,820.00
8/30/22	Lorenzen/Lippert		\$2,000.00
9/29/22	Dakota Electric		\$1,680.00
9/29/22	Angela Niebur		\$2,000.00
12/29/22	Angela Niebur	2,000	
2/27/23	PCI Roads LLC		\$2,000.00
3/30/23	CAN,LLC		\$1,000.00
4/27/23	En Engineering LLC		\$1,000.00
9/27/23	Dakota Electric		\$1,000.00
10/30/23	Dakota Electric		\$1,000.00
11/30/23	Dakota Electric		\$1,000.00
11/30/23	JSI Engineering		\$1,000.00
2/27/24	Paul/Lorri Gergen		\$2,000.00
4/23/24	Paul/Lorri Gergen	2,000	
5/30/24	Dakota Electric		\$1,000.00
6/28/24			\$1,000.00
9/30/24	Agree w/statemeent	Total	\$59,250.00

James Sipe, Supervisor

10/14/24
10/15/2024

Angela Niebur, Treasurer

10/14/24
10/15/2024